

University Council

MINUTES

APRIL 12, 2016

3 – 4 PM

STUDENT UNION 312

MEETING CALLED BY	Harvey Sterns, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Harvey Sterns, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Thomas Calderon, James Durbin, Elizabeth Erickson, Sterling Galehouse, Wayne Hill, Nancy Homa, Kristin Koskey, Kristine Kraft, Isaac Lampner, Tim Lillie, John MacDonald, Nicole MacPherson, John Messina, Chand Midha, Nathan Mortimer, Stephen Myers, Ruth Nine-Duff, Godfrey Ovwigho, Rex Ramsier, Diane Raybuck, Cassaundra Spaeder, Michael Spayd, Harvey Sterns, Bill Viau</p> <p>Absent with notice: Larry Burns, Shiva Sastry, Absent without notice: Caroline Drotar, Nancy Marion, Monique Mullett, Brittne Paramore Other attendees: Jennifer Blickle, Kim Haverkamp</p>

Agenda topics:

3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> 1. The chair called the meeting to order. He asked for additions to the agenda. Elections for chair, vice chair and secretary were added to the agenda. The agenda was approved as amended by unanimous consent. 2. The chair asked for additions or corrections to the March 8 University Council minutes. There being none, the agenda was approved as distributed by unanimous consent. 	
3:05 – 3:10	STEERING COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	The chair reviewed the attached March 15 UC Steering Committee minutes .	
3:10 – 3:55	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> 1. The appointed administrator and chair of the Recreation and Wellness Committee presented the attached Tobacco Free Policy Recommendation. 	

The following motion was made:

Whereas smoking and tobacco use causes health risks to the individual and surrounding community;

Be it resolved that the University Council Recreation and Wellness Committee supports the Tobacco Free Policy recommendation.

Be it further resolved that the University Council supports this policy recommendation and will pass it onto the president for his action.

The motion carried by a secret ballot vote of 16 in favor and 2 opposed.

2. The Board of Trustees asked the University Council to provide feedback on the AGB consultant's recommendations that were provided to the UC in the form of revised UC Bylaws. An ad hoc Bylaws Review and Recommendation Committee was formed at the March 8 UC meeting.

The chair of the ad hoc Bylaws Review and Recommendation Committee presented the following documents:

- [Report and Resolution](#)
- [UC Response to AGB Consultant's Recommendations concerning UC Bylaws](#)

The UC discussed the following discrepancy:

- **Bylaw D(5)(f):** Appointed administrators for support shall be ex officio but non-voting members of their respective committees.
- **Bylaw D(8)(a)(iv):** 1 Member: An appointed administrator for support shall be designated and appointed by the senior vice president, provost and chief operating officer. The appointed administrator for support shall be an official from the office of academic affairs or the vice president that is most closely associated with the standing committee's topical areas. The appointed administrator for support is a voting member of the standing committee who is responsible for convening the first meeting every year to elect committee officers and providing administrative support to the officers of the committee sufficient to achieve the work of the committee.

A motion was made to remove bylaw D(5)(f).

The motion carried by a secret ballot vote of 17 in favor and 2 opposed

The following motion was made:

Resolved, that the proposed changes to the Association of Governing Boards consultants' University Council bylaws be sent to the President for transmission to the Board of Trustees, with this report and the principles of shared governance generated that informed the changes, immediately by the Chair of the University Council. A copy of the proposals will also be immediately forwarded to the Chair of the Board for informational purposes, by the Chair of the University Council.

The motion carried by a secret ballot vote of 18 in favor and 2 opposed.

	<p>3. The following are the elections results for UC officers:</p> <p>Harvey Sterns was elected chair by a secret ballot vote. The term of office is for two years (expiring April 30, 2018). Election Results:</p> <ul style="list-style-type: none"> • Harvey Sterns – 12 • Tim Lillie – 7 <p>Ruth Nine Duff was elected vice chair by unanimous consent. The term of office is for two years (expiring April 30, 2018).</p> <p>Isaac Lampner was elected secretary by unanimous consent. The term of office is for one year (expiring April 30, 2017).</p>
3:55 – 4:00	<p style="text-align: center;">STANDING COMMITTEE REPORTS</p> <p style="text-align: right;">STANDING COMMITTEE CHAIRS</p>
DISCUSSION	<p>Budget and Finance: The committee continues to work toward the budget.</p> <p>Communications: No report.</p> <p>Information Technology: No report.</p> <p>Institutional Advancement: No report.</p> <p>Physical Environment: The committee is focusing on safety on main campus and the surrounding areas. The College of Education is expected to move into Zook Hall around the beginning of June.</p> <p>Student Engagement and Success: The committee is focusing on conducting an analysis of academic and non-academic student services. John Messina is the new appointed administrator.</p> <p>Recreation and Wellness: No report.</p> <p>Talent Development and Human Resources: The committee is working toward completing the goals by end of UC year.</p>
4:00 – 4:00	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">STANDING COMMITTEE CHAIR</p>
DISCUSSION	<p>There was no new business at this time.</p> <p>The meeting was adjourned at 4 p.m. by unanimous consent.</p>